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| **C:\Users\User.U-PC\Desktop\Eaco.png**  ***Communications for all in East Africa***  **23RDEACO CONGRESS**  **AND**  **26THMEETING OF EACOASSEMBLIES** |
|  |
| ***Theme: “Positioning the East African Region in Digital Economy”*** |
|  |
| **Venue: Bank of Tanzania Training Institute – Mwanza, Tanzania**  **Date:1st– 5th July 2019**  **Sponsored and Hosted By:** |
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**AGENDA & PROGRAM OF EVENTS**

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| **DAYS** | **DATE** | **ACTIVITY** |
| **DAY 1** | **Monday**, 1stJuly 2019 | Official opening  Postal CEO Round Table Discussion on Theme: ***Strategy for Positioning and Transforming Postal sector*** |
|  |  | Two Parallel Workshops:   * + Postal Workshop:   **Theme “*Strategy for Positioning and Transforming Postal sector*.”**   * + Telecom and Broadcasting Workshop:   **Theme: “*Infrastructure, Connectivity and the Digital Economy in East Africa”*** |
| **DAY 2** | **Tuesday**, 2nd July 2019 | **EACO WORKING GROUP & COMMITTEES’ MEETINGS:**   1. **WG01:** ICTs Policy & Regulatory Frameworks Harmonization 2. **WG02**: ICT Infrastructure Development, Connectivity, Sharing and Digital Inclusion: 3. **WG03**: ICT Applications, Consumer Protection Issues and Cyber security 4. **WG04**: Postal and Courier Service Development and regulations 5. **WG05**: Broadcasting Development, Spectrum Management & Media Services Regulations 6. **WG06**: Communications Numbering Plans, IP Addressing, Service Pricing & Industry Analysis 7. **WG07**: e- Waste and Counterfeit gadget Management 8. **LHRC***:* Legal & Human Resource and Development Committee 9. **FARMC:** *Finance Audit & Risk Management Committee* 10. **Databank Project Team** |
| **DAY 3** | **Wednesday**, 3rd July 2019 | **26THASSEMBLIES MEETINGS:**   1. Regulatory Assembly 2. Telecom Assembly 3. Broadcasters Assembly 4. Postal Assembly |
| **DAY 4** | **Thursday,** 4th July 2019 | 1. 24th Executive Committee meeting 2. Assemblies meetings 3. Joint Working Committee Meeting |
| **DAY 5** | **Friday**, 5thJuly 2019 | **23RD CONGRESS&HIGH-LEVEL ROUND TABLE** |
| **DAYS** | **TIME** | **ACTIVITY** |
|  | 08:00 –09:00 | Delegates pick their badges |
|  | 09:00 –10:10 | OFFICIAL OPENING OF THE ASSEMBLIES |
| **DAY 1:**  **Monday**, 1st July 2019 |  | **MC: Mr Gibson Mwaya , TANROADS**  **EAC& Tanzania Anthems**  **Speakers** :   1. Lord Mayor James Bwire- Mwanza City Council (5min) 2. Eng. James M. Kilaba-Director General- TCRA(5min) 3. Mr Kolawole Raheem Aduloju, the Assistant Secretary General –Representative of Secretary General- PAPU**(5min)** 4. Gladys Mutyavaviri, Regional Project Coordinator for Southern and East Africa, Universal Postal Union, Regional Office- Representative of Secretary General –UPU (5min) 5. Hons. John Mongela, RC – MWANZA(5min) 6. Dr. Ally Simba, Executive Secretary, EACO (10 min) 7. Mr. Mulembwa Munaku- PS Representative(Communication Sector)(5min) 8. Guest of Honor,Hon. Eng. Atashasta Justus Nditiye ( MP), Deputy Minister, Ministry of Works, Transport and Communications, Tanzania(20min) 9. Group Photo |
|  | 10:20– 10:40 | HEALTH BREAK |
|  |  |  |
|  | 10:40– 11:40 | **SESSION 1: OPENING SESSION- POSTAL CEOs ROUND TABLE “*STRATEGY FOR POSITIONING AND TRANSFORMING POSTAL SECTOR*** |
|  |  | This session intends to aware industries of postal sectors on the need to increase visibility by innovation and adaptation on the change  **Keynote Address:**  **Mr. Kenji KANEKO,** Director for International Policy Coordination International Cooperation Division, Global Strategy Bureau,  Ministry of Internal Affairs and Communications Japan |
|  |  | **ROUND 1:** |
|  |  | **Moderator: Mr. William BARAZA, Director (AFRALTI)**  **Panelists:**  1. Mr. James Arinaitwe, PMG, UPL  2. Mr. Hassan Mwan’gombe, PMG, TPC  3. Mr. Celestin Kayitare, Director GeneralNPO, Rwanda  4. Gladys Mutyavaviri, Regional Project Coordinator for Southern and East Africa, Universal Postal Union, Regional Office |
|  | 11:40 –13:00 | **ROUND 2:** |
|  |  | **Moderator: Mr.William BARAZA (AFRALTI)**  **Panelist:**  1. Mr. Dan Kagwe, Postmaster General, PCK, Kenya  2. Mr.Rogasiano Felix Andrea, South Sudan  3. Mr. Mr. Philippe Mpitabakana, RNP, Burundi  4. Representative of Secretary General, PAPU |
|  | 13:00– 14:00 | LUNCH BREAK |
|  | 14:00– 16:15 | **SESSION 2: POSTAL WORKSHOP** THEME: “STRATEGY FOR POSITIONING AND TRANSFORMING POSTAL SECTOR” |
|  |  | This session is a combination of a panel discussions and presentations. The objective of the session is to create a forum where stakeholders discuss the relevant issues among them challenges and opportunities of the postal sector. |
|  |  | **Moderator**: Mr. Janras Serame Kotsi, Executive Secretary of SAPOA  **Opening Remark:**   * **Mr. Dan Kagwe, PMG, PCK& Chairman of Postal Assembly**   **Presenters:**   1. Growing postal revenues through revitalized postage stamp activities by applying best business practices and optimal security and oversight by [**Ms. Maria Zofia Libera**](https://www.facebook.com/UgandaCommunicationsCommission)**,** [**Manager, Progress Market Research (PEM)Worldwide Philatelic Observatory (WPO)**](https://www.facebook.com/UgandaCommunicationsCommission) 2. Postal Services as a Pillar of socio- economic development by **Ms Jessica Uwera, Uganda Post Ltd** 3. The EAC Postal Strategy by EAC 4. *The main challenges on postal market in next decade by***Dr Nikola Trubint, European Committee for Postal Regulation , Vice-chairman** |
|  | 16:15– 16:30 | TEA BREAK |
|  | 16:30– 17:30 | *Open discussion and wrap up* |
|  | 14:00-16:15 | **SESSION 3:**  **TELECOM AND BROADCASTING WORKSHOP:**  **THEME: “*INFRASTRUCTURE, CONNECTIVITY AND THE DIGITAL ECONOMY IN EAST AFRICA”*** |
|  |  | This session will aim to deliberate efforts to grow East Africa’s contribution to the Digital Economy.  The discussion will cover areas the following: increasing spectrum efficiencies, and easing regulation to boost investment in infrastructure, 5G and emerging technologies. |
|  |  | **Moderator:** Mr**.** Hussein Abul-Enein, Access Partnership  **Opening session: Ms. Kiu Kinyanjui, SAFARICOM Kenya,** Chairperson of Telecom Assembly  **Keynote Address: Mr.Ravi Suchak,** Vice President, Public Affairs EMEA (ATC)  **Speakers/Panelists:**   1. **Mr. Ravi Suchak**- Vice President, Public Affairs EMEA (ATC) 2. **Mr. Kojo Boakye**- Head for Africa Connectivity Access   (Facebook)   1. **Ms. Caroline Koech**- Senior Policy Manager (GSMA) 2. **Ms. Beata Mukangabo**- Head of Legal, Consumer and Economic Regulation Department and Ag. Head of Corporate Services Department (RURA) 3. **Mr. Kenneth Tweheyo**-Head of Competition Affairs (UCC) 4. **Mr. Andrew Kisaka**-Head of Licensing (TCRA) 5. **Jerome Albou**- Chief Technical and Infrastructure Officer. (TIGO Tanzania) 6. **Eng. Vincent Adul**, Communication Technology Expert(NCS, Kenya) |
|  | 16:15– 16:30 | TEA BREAK |
|  | 16:30 - 17:30 | *Open discussion and wrap up* |
| **DAY 2 :**  **Tuesday**, 2nd July 2019 | **9:00- 11:00** | **EACO WORKING GROUP & COMMITTEES’ MEETINGS** |
|  |  | **Agenda:** Circulated to Members of Committees and WGs  **OPENING OF MEETINGS:**   1. **WG01:** ICTs Policy & Regulatory Frameworks Harmonization 2. **WG02**: ICT Infrastructure Development, Connectivity, Sharing and Digital Inclusion: 3. **WG03**: ICT Applications, Consumer Protection Issues and Cyber security 4. **WG04**: Postal and Courier Service Development and regulations 5. **WG05**: Broadcasting Development, Spectrum Management & Media Services Regulations 6. **WG06**: Communications Numbering Plans, IP Addressing, Service Pricing & Industry Analysis 7. **WG07**: e- Waste and Counterfeit gadget Management 8. **LHRC***:* Legal & Human Resource and Development Committee 9. **FARMC:** *Finance Audit & Risk Management Committee* 10. **Databank Project Team** |
|  | **11:00- 11:30** | **TEA BREAK** |
|  |  |  |
|  | **11:30-13:00** | **WORKING GROUP & COMMITTEES’ MEETINGS:**   1. **WG01:** ICTs Policy & Regulatory Frameworks Harmonization 2. **WG02**: ICT Infrastructure Development, Connectivity, Sharing and Digital Inclusion: 3. **WG03**: ICT Applications, Consumer Protection Issues and Cyber security 4. **WG04**: Postal and Courier Service Development and regulations 5. **WG05**: Broadcasting Development, Spectrum Management & Media Services Regulations 6. **WG06**: Communications Numbering Plans, IP Addressing, Service Pricing & Industry Analysis 7. **WG07**: e- Waste and Counterfeit gadget Management 8. **LHRC***:* Legal & Human Resource and Development Committee 9. **FARMC:** *Finance Audit & Risk Management Committee* 10. **Databank Project Team** |
|  | **13:00-14:00** | LUNCH BREAK |
|  | **14:00-15:30** | **WORKING GROUP & COMMITTEES’ MEETINGS:**   1. **WG01:** ICTs Policy & Regulatory Frameworks Harmonization 2. **WG02**: ICT Infrastructure Development, Connectivity, Sharing and Digital Inclusion: 3. **WG03**: ICT Applications, Consumer Protection Issues and Cyber security 4. **WG04**: Postal and Courier Service Development and regulations 5. **WG05**: Broadcasting Development, Spectrum Management & Media Services Regulations 6. **WG06**: Communications Numbering Plans, IP Addressing, Service Pricing & Industry Analysis 7. **WG07**: e- Waste and Counterfeit gadget Management 8. **LHRC***:* Legal & Human Resource and Development Committee 9. **FARMC:** *Finance Audit & Risk Management Committee* 10. **Databank Project Team** |
|  | **15:30-18:00** | **EXCURSION AT BUJORA** |
| **DAY3:**  **Wednesday**,  3rd July 2019 |  | **MEETINGS OF ASSEMBLIES** |
|  | 08:00 –09:00 | Registration (Delegates pick their badges) |
|  | 09:00 –09:45 | **Opening of the Assemblies** |
|  |  | * Remarks by Dr. Ally Simba, Executive Secretary, EACO (10 min) * Welcome Remarks by Mr. Francis Wangusi, Director General, CA Kenya and Chairman of EACO *(10 min)* * Presentation of Data Bank Project by Member of EACO Databank Team (25 min) * Group Photo |
|  | 09:45-10:00 | HEALTH BREAK |
|  | 10:00– 13:00 | Assembly of Regulators |
|  |  | **Agenda:**   * Opening of the Meeting * Election of the Bureau * Adoption of the Agenda * Communications from the Chairman * Handover of the Chairman * Matters arising from the Chairman’s Communications * Consideration of Progress Reports by the Working Groups & Committees:   1. Legal &Human Resource Committee (LHRC)   2. WG1: ICTs Policy & Regulatory Frameworks Harmonization   3. WG2: ICT Infrastructure Development, Connectivity, Sharing and Digital Inclusion   4. WG3: ICT Application, Consumer Protection issues and Cybersecurity |
|  | 10:00– 13:00 | Assembly of Postal Operators |
|  |  | **Agenda:**   * Opening of the Meeting * Election of the Bureau * Adoption of the Agenda and Programme * Report of the Outgoing Chairman * Handover of the Chairman * Matters arising from the Chairman’s Communications * Consideration of Reports of Working Groups   1. **WG04** - Postal Service Development and Regulation Working Group |
|  | 10:00– 13:00 | Assembly of Broadcasting Operators |
|  |  | **Agenda:**   * Opening of the Meeting * Election of the Bureau * Adoption of the Agenda * Report of the outgoing Chairperson of the Broadcast Assembly * Handover of the Chairperson * Presentation on TV White Spaces- Mr. Jabhera Matogoro, University of Dodoma * Review of the report of the last assembly and matters arising |
|  | 10:00– 13:00 | Assembly of Telecom Operators |
|  |  | **Agenda:**   * Opening of the Meeting * Election of the Bureau * Adoption of the Agenda * Report of the outgoing Chairperson of the Broadcast Assembly * Handover of Chairperson * Presentation on Universal Acceptance and IDNS for Universal Access and Inclusion - Mr. Bob Ochieng, ICANN * Presentation on IP Addressing, IPV6 transition and IP numbering policy- Mr Ernest Byaruhanga, AFRINIC * Review of the report of the last assembly and matters arising |
|  | 13:00-14:00 | LUNCH BREAK |
|  | 14:00 –17:00 | Assembly of Regulators |
|  |  | **Agenda:**   * Consideration of progress reports by the working groups & committees:  1. WG4: Postal & Courier Services Development and Regulations 2. WG5: Broadcasting Development, Spectrum Management and Media Services Regulations 3. WG6: Communications Numbering Plans, IP addressing, Service Pricing & Industry Analysis 4. WG7: E-Waste and Counterfeit gadgets Management  * Way forward for the Regulatory Assembly |
|  | 14:00 –17:00 | Assembly of Postal Operators |
|  |  | **Agenda:**   * Consideration of Matrix on Status of Implementation of Decisions of the Last Assembly * Way forward for the Postal Assembly |
|  | 14:00 –17:00 | Assembly of Broadcasting Operators |
|  |  | **Agenda:**   * Presentation on trends in broadcasting sector * Presentation of the Reports of the WGs   1. **WG05**: *Broadcasting Development, Spectrum Management & Media Services Regulations*   2. *Way forward for the TORs in regard to Broadcasting* |
|  | 14:00 –17:00 | Assembly of Telecom Operators |
|  |  | **Agenda:**   * Presentation of the Reports of the WGs   1. ***WG07***: e- Waste and Counterfeit gadget *Management*   2. ***WG06****: Communications Numbering Plans, IP Addressing, Service Pricing & Industry Analysis*   3. **WG05**: *Broadcasting Development, Spectrum Management & Media Services Regulations*   4. ***WG03*:***ICT Applications, Consumer Protection Issues and Cyber security*   5. **WG02**: *ICT Infrastructure Development, Connectivity, Sharing and Digital Inclusion:* |
| **DAY 4:**  **Thursday,** 4th July 2019 | **24TH EXECUTIVE COMMITTEE, MEETINGS OF ASSEMBLIES AND**  **JOINT WORKING COMMITTEE** | |
|  | 08:00– 13:00 | * 24th Executive Committee of EACO   **Agenda:** Circulated to EXCOM MEMBERS |
|  |  |  |
|  | 09:00– 13:00 | **ASSEMBLIES MEETINGS** |
|  |  | * Assembly of Regulators * Assembly of Postal Operators * Assembly of Broadcasting Operators * Assembly of Telecom Operators |
| 09:00– 13:00 | Assembly of Regulators |
|  | * Identify cross cutting issues to be shared in the Joint Working Committee * Preparation of the 26thRegulatory Assembly Report * Consideration and Adoption of the Report * AOB * Closing of the meeting of Assembly |
|  | 09:00– 13:00 | Assembly of Postal Operators |
|  |  | * Identify cross cutting issues to be shared in the Joint Working Committee * Preparation of the Report * Adoption of the report * Closing of the Assembly meeting |
|  | 09:00– 13:00 | Assembly of Broadcasting Operators |
|  |  | **Agenda:**   * Identify cross cutting issues to be shared in the Joint Working Committee * Way forward for the Broadcasting Assembly * Preparation of the Report * Adoption of the report * Closing of the Assembly of Broadcasting Operators |
|  | 09:00– 13:00 | Assembly of Telecom Operators |
|  |  | **Agenda:**   * Review of telecom assembly questionnaire outcomes * Identify cross cutting issues to be shared in the Joint Working Committee * Preparation of the Report * Adoption of the report * Closing of the Assembly of Telecom Operators |
|  | **13:00–14:30** | **LUNCH BREAK** |
|  |  |  |
|  | 14:30– 17:00 | **JOINT WORKING COMMITTEE MEETING** |
|  |  | **Agenda:**  Consideration of:   1. The report of the Legal and Human Resource Committee 2. The report of FARMC 3. Consideration of Cross-cutting Issues from different Assemblies 4. AOB |
| **DAY 5:** |  | **23RD EACO CONGRESS** |
| **Friday**,5th July 2019 | 08:00–09:00 | Registration |
|  | 09:00 –10:30 | OPENING CEREMONY |
|  |  | **EAC & Tanzania Anthems**  **MC: Mr. Gibson Mwaya , TANROADS**   * Remarks by Dr. Ally Simba, ES – EACO (10 min) * Remarks by Mr. Francis Wangusi, Director General, CA Kenya and Chairman of EACO (10 min) * Remarks by Eng. James Kilaba, Director General TCRA (10 min) * Keynote Address by Secretary General, ATU (10 min) * Opening Remarks by the Guest of Honor, **Hon. Isack Aloyce Kamwelwe Minister of Works, Transport and Communications, Tanzania** (20 min) * Group Photo |
|  | 10:30 –11:00 | HEALTH BREAK |
|  |  |  |
|  | 11:00 –12:00 | SESSION1 : HIGH LEVEL ROUND TABLE |
|  |  | **Topic:**Transforming East African for the Digital Economy  **Moderator : Mr Fred Otunnu,** Director of Corporate Affairs, UCC   * **Keynote address** on the digital economy development in East Africa **by Mr Mark Dutz,** Lead Economist, World Bank   **Panelists:**   * Mr. John OMO, Secretary General, ATU * Representative of Secretary General, PAPU * Eng James Kilaba, Director General, TCRA * Eng Donatien Manirampa, Director General, ARCT * Dr Lado W. Kenyi, Director General, NCA, South Sudan |
|  |  | SESSION 2: 23RD EACO CONGRESS AGENDA |
|  | 12:00- 13:00 | * Adoption of the Agenda and Programme * Election of the Bureau * Report of the Chairperson of the 22nd EACO Congress * Consideration of Applications for Membership to EACO * Handover Ceremony of EACO Chairmanship |
|  | 13:00-14:00 | LUNCH BREAK |
|  | 14:00 –16:00 | * Consideration of EACO Audited Financial Statements for 2017/2018 * Consideration of the reports of : * Joint Working Committee * Assembly of Regulators * Assembly of Telecom Operators * Assembly of Broadcasting Operators * Assembly of Postal Operators |
|  | 15:30 –16:00 | HEALTH BREAK |
|  | 16:00– 17:00 | * Date, Venue and host of the 24th EACO Congress * Adoption of the Summary of the Decisions of the 23rd EACO Congress * Final communique * Remarks by **Eng James Kilaba**, Director General and New Chairman of EACO * Closing Ceremony by **Hon. Dr. Harrison G. Mwakyembe,** Minister of Information, Culture, Arts and Sports, Tanzania |

**END**