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| **C:\Users\User.U-PC\Desktop\Eaco.png*****Communications for all in East Africa*****23RDEACO CONGRESS** **AND****26THMEETING OF EACOASSEMBLIES** |
|  |
| ***Theme: “Positioning the East African Region in Digital Economy”*** |
|  |
| **Venue: Bank of Tanzania Training Institute – Mwanza, Tanzania****Date:1st– 5th July 2019****Sponsored and Hosted By:** |
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**AGENDA & PROGRAM OF EVENTS**

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| **DAYS** | **DATE** | **ACTIVITY** |
| **DAY 1** | **Monday**, 1stJuly 2019 | Official openingPostal CEO Round Table Discussion on Theme: ***Strategy for Positioning and Transforming Postal sector*** |
|  |  | Two Parallel Workshops: * + Postal Workshop:

**Theme “*Strategy for Positioning and Transforming Postal sector*.”*** + Telecom and Broadcasting Workshop:

**Theme: “*Infrastructure, Connectivity and the Digital Economy in East Africa”*** |
| **DAY 2**  | **Tuesday**, 2nd July 2019 | **EACO WORKING GROUP & COMMITTEES’ MEETINGS:**1. **WG01:** ICTs Policy & Regulatory Frameworks Harmonization
2. **WG02**: ICT Infrastructure Development, Connectivity, Sharing and Digital Inclusion:
3. **WG03**: ICT Applications, Consumer Protection Issues and Cyber security
4. **WG04**: Postal and Courier Service Development and regulations
5. **WG05**: Broadcasting Development, Spectrum Management & Media Services Regulations
6. **WG06**: Communications Numbering Plans, IP Addressing, Service Pricing & Industry Analysis
7. **WG07**: e- Waste and Counterfeit gadget Management
8. **LHRC***:* Legal & Human Resource and Development Committee
9. **FARMC:** *Finance Audit & Risk Management Committee*
10. **Databank Project Team**
 |
| **DAY 3** | **Wednesday**, 3rd July 2019 | **26THASSEMBLIES MEETINGS:** 1. Regulatory Assembly
2. Telecom Assembly
3. Broadcasters Assembly
4. Postal Assembly
 |
| **DAY 4** | **Thursday,** 4th July 2019 | 1. 24th Executive Committee meeting
2. Assemblies meetings
3. Joint Working Committee Meeting
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| **DAY 5** | **Friday**, 5thJuly 2019 | **23RD CONGRESS&HIGH-LEVEL ROUND TABLE** |
| **DAYS** | **TIME** | **ACTIVITY** |
|  | 08:00 –09:00 | Delegates pick their badges |
|  | 09:00 –10:10 | OFFICIAL OPENING OF THE ASSEMBLIES |
| **DAY 1:** **Monday**, 1st July 2019 |  | **MC: Mr Gibson Mwaya , TANROADS****EAC& Tanzania Anthems** **Speakers** :1. Lord Mayor James Bwire- Mwanza City Council (5min)
2. Eng. James M. Kilaba-Director General- TCRA(5min)
3. Mr Kolawole Raheem Aduloju, the Assistant Secretary General –Representative of Secretary General- PAPU**(5min)**
4. Gladys Mutyavaviri, Regional Project Coordinator for Southern and East Africa, Universal Postal Union, Regional Office- Representative of Secretary General –UPU (5min)
5. Hons. John Mongela, RC – MWANZA(5min)
6. Dr. Ally Simba, Executive Secretary, EACO (10 min)
7. Mr. Mulembwa Munaku- PS Representative(Communication Sector)(5min)
8. Guest of Honor,Hon. Eng. Atashasta Justus Nditiye ( MP), Deputy Minister, Ministry of Works, Transport and Communications, Tanzania(20min)
9. Group Photo
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|  | 10:20– 10:40 | HEALTH BREAK |
|  |  |  |
|  | 10:40– 11:40 | **SESSION 1: OPENING SESSION- POSTAL CEOs ROUND TABLE “*STRATEGY FOR POSITIONING AND TRANSFORMING POSTAL SECTOR*** |
|  |  | This session intends to aware industries of postal sectors on the need to increase visibility by innovation and adaptation on the change**Keynote Address:****Mr. Kenji KANEKO,** Director for International Policy Coordination International Cooperation Division, Global Strategy Bureau, Ministry of Internal Affairs and Communications Japan |
|  |  | **ROUND 1:** |
|  |  | **Moderator: Mr. William BARAZA, Director (AFRALTI)****Panelists:**1. Mr. James Arinaitwe, PMG, UPL2. Mr. Hassan Mwan’gombe, PMG, TPC3. Mr. Celestin Kayitare, Director GeneralNPO, Rwanda4. Gladys Mutyavaviri, Regional Project Coordinator for Southern and East Africa, Universal Postal Union, Regional Office |
|  | 11:40 –13:00 | **ROUND 2:** |
|  |  | **Moderator: Mr.William BARAZA (AFRALTI)****Panelist:** 1. Mr. Dan Kagwe, Postmaster General, PCK, Kenya 2. Mr.Rogasiano Felix Andrea, South Sudan3. Mr. Mr. Philippe Mpitabakana, RNP, Burundi 4. Representative of Secretary General, PAPU |
|  | 13:00– 14:00 | LUNCH BREAK |
|  | 14:00– 16:15 | **SESSION 2: POSTAL WORKSHOP**THEME: “STRATEGY FOR POSITIONING AND TRANSFORMING POSTAL SECTOR” |
|  |  | This session is a combination of a panel discussions and presentations. The objective of the session is to create a forum where stakeholders discuss the relevant issues among them challenges and opportunities of the postal sector. |
|  |  | **Moderator**: Mr. Janras Serame Kotsi, Executive Secretary of SAPOA**Opening Remark:** * **Mr. Dan Kagwe, PMG, PCK& Chairman of Postal Assembly**

**Presenters:**1. Growing postal revenues through revitalized postage stamp activities by applying best business practices and optimal security and oversight by [**Ms. Maria Zofia Libera**](https://www.facebook.com/UgandaCommunicationsCommission)**,** [**Manager, Progress Market Research (PEM)Worldwide Philatelic Observatory (WPO)**](https://www.facebook.com/UgandaCommunicationsCommission)
2. Postal Services as a Pillar of socio- economic development by **Ms Jessica Uwera, Uganda Post Ltd**
3. The EAC Postal Strategy by EAC
4. *The main challenges on postal market in next decade by***Dr Nikola Trubint, European Committee for Postal Regulation , Vice-chairman**
 |
|  | 16:15– 16:30 | TEA BREAK |
|  | 16:30– 17:30 | *Open discussion and wrap up* |
|  | 14:00-16:15 | **SESSION 3:** **TELECOM AND BROADCASTING WORKSHOP:** **THEME: “*INFRASTRUCTURE, CONNECTIVITY AND THE DIGITAL ECONOMY IN EAST AFRICA”*** |
|  |  | This session will aim to deliberate efforts to grow East Africa’s contribution to the Digital Economy. The discussion will cover areas the following: increasing spectrum efficiencies, and easing regulation to boost investment in infrastructure, 5G and emerging technologies. |
|  |  | **Moderator:** Mr**.** Hussein Abul-Enein, Access Partnership**Opening session: Ms. Kiu Kinyanjui, SAFARICOM Kenya,** Chairperson of Telecom Assembly**Keynote Address: Mr.Ravi Suchak,** Vice President, Public Affairs EMEA (ATC)**Speakers/Panelists:**1. **Mr. Ravi Suchak**- Vice President, Public Affairs EMEA (ATC)
2. **Mr. Kojo Boakye**- Head for Africa Connectivity Access

(Facebook)1. **Ms. Caroline Koech**- Senior Policy Manager (GSMA)
2. **Ms. Beata Mukangabo**- Head of Legal, Consumer and Economic Regulation Department and Ag. Head of Corporate Services Department (RURA)
3. **Mr. Kenneth Tweheyo**-Head of Competition Affairs (UCC)
4. **Mr. Andrew Kisaka**-Head of Licensing (TCRA)
5. **Jerome Albou**- Chief Technical and Infrastructure Officer. (TIGO Tanzania)
6. **Eng. Vincent Adul**, Communication Technology Expert(NCS, Kenya)
 |
|  | 16:15– 16:30 | TEA BREAK |
|  | 16:30 - 17:30 | *Open discussion and wrap up* |
| **DAY 2 :****Tuesday**, 2nd July 2019 | **9:00- 11:00** | **EACO WORKING GROUP & COMMITTEES’ MEETINGS** |
|  |  | **Agenda:** Circulated to Members of Committees and WGs**OPENING OF MEETINGS:**1. **WG01:** ICTs Policy & Regulatory Frameworks Harmonization
2. **WG02**: ICT Infrastructure Development, Connectivity, Sharing and Digital Inclusion:
3. **WG03**: ICT Applications, Consumer Protection Issues and Cyber security
4. **WG04**: Postal and Courier Service Development and regulations
5. **WG05**: Broadcasting Development, Spectrum Management & Media Services Regulations
6. **WG06**: Communications Numbering Plans, IP Addressing, Service Pricing & Industry Analysis
7. **WG07**: e- Waste and Counterfeit gadget Management
8. **LHRC***:* Legal & Human Resource and Development Committee
9. **FARMC:** *Finance Audit & Risk Management Committee*
10. **Databank Project Team**
 |
|  | **11:00- 11:30** | **TEA BREAK** |
|  |  |  |
|  | **11:30-13:00** | **WORKING GROUP & COMMITTEES’ MEETINGS:**1. **WG01:** ICTs Policy & Regulatory Frameworks Harmonization
2. **WG02**: ICT Infrastructure Development, Connectivity, Sharing and Digital Inclusion:
3. **WG03**: ICT Applications, Consumer Protection Issues and Cyber security
4. **WG04**: Postal and Courier Service Development and regulations
5. **WG05**: Broadcasting Development, Spectrum Management & Media Services Regulations
6. **WG06**: Communications Numbering Plans, IP Addressing, Service Pricing & Industry Analysis
7. **WG07**: e- Waste and Counterfeit gadget Management
8. **LHRC***:* Legal & Human Resource and Development Committee
9. **FARMC:** *Finance Audit & Risk Management Committee*
10. **Databank Project Team**
 |
|  | **13:00-14:00** | LUNCH BREAK |
|  | **14:00-15:30** | **WORKING GROUP & COMMITTEES’ MEETINGS:**1. **WG01:** ICTs Policy & Regulatory Frameworks Harmonization
2. **WG02**: ICT Infrastructure Development, Connectivity, Sharing and Digital Inclusion:
3. **WG03**: ICT Applications, Consumer Protection Issues and Cyber security
4. **WG04**: Postal and Courier Service Development and regulations
5. **WG05**: Broadcasting Development, Spectrum Management & Media Services Regulations
6. **WG06**: Communications Numbering Plans, IP Addressing, Service Pricing & Industry Analysis
7. **WG07**: e- Waste and Counterfeit gadget Management
8. **LHRC***:* Legal & Human Resource and Development Committee
9. **FARMC:** *Finance Audit & Risk Management Committee*
10. **Databank Project Team**
 |
|  | **15:30-18:00** | **EXCURSION AT BUJORA** |
| **DAY3:****Wednesday**, 3rd July 2019 |  | **MEETINGS OF ASSEMBLIES** |
|  | 08:00 –09:00 | Registration (Delegates pick their badges) |
|  | 09:00 –09:45 | **Opening of the Assemblies** |
|  |  | * Remarks by Dr. Ally Simba, Executive Secretary, EACO (10 min)
* Welcome Remarks by Mr. Francis Wangusi, Director General, CA Kenya and Chairman of EACO *(10 min)*
* Presentation of Data Bank Project by Member of EACO Databank Team (25 min)
* Group Photo
 |
|  | 09:45-10:00 | HEALTH BREAK |
|  | 10:00– 13:00 | Assembly of Regulators |
|  |  | **Agenda:*** Opening of the Meeting
* Election of the Bureau
* Adoption of the Agenda
* Communications from the Chairman
* Handover of the Chairman
* Matters arising from the Chairman’s Communications
* Consideration of Progress Reports by the Working Groups & Committees:
	1. Legal &Human Resource Committee (LHRC)
	2. WG1: ICTs Policy & Regulatory Frameworks Harmonization
	3. WG2: ICT Infrastructure Development, Connectivity, Sharing and Digital Inclusion
	4. WG3: ICT Application, Consumer Protection issues and Cybersecurity
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|  | 10:00– 13:00 | Assembly of Postal Operators  |
|  |  | **Agenda:*** Opening of the Meeting
* Election of the Bureau
* Adoption of the Agenda and Programme
* Report of the Outgoing Chairman
* Handover of the Chairman
* Matters arising from the Chairman’s Communications
* Consideration of Reports of Working Groups
	1. **WG04** - Postal Service Development and Regulation Working Group
 |
|  | 10:00– 13:00 | Assembly of Broadcasting Operators  |
|  |  | **Agenda:*** Opening of the Meeting
* Election of the Bureau
* Adoption of the Agenda
* Report of the outgoing Chairperson of the Broadcast Assembly
* Handover of the Chairperson
* Presentation on TV White Spaces- Mr. Jabhera Matogoro, University of Dodoma
* Review of the report of the last assembly and matters arising
 |
|  | 10:00– 13:00 | Assembly of Telecom Operators  |
|  |  | **Agenda:*** Opening of the Meeting
* Election of the Bureau
* Adoption of the Agenda
* Report of the outgoing Chairperson of the Broadcast Assembly
* Handover of Chairperson
* Presentation on Universal Acceptance and IDNS for Universal Access and Inclusion - Mr. Bob Ochieng, ICANN
* Presentation on IP Addressing, IPV6 transition and IP numbering policy- Mr Ernest Byaruhanga, AFRINIC
* Review of the report of the last assembly and matters arising
 |
|  | 13:00-14:00 | LUNCH BREAK |
|  | 14:00 –17:00 | Assembly of Regulators |
|  |  | **Agenda:*** Consideration of progress reports by the working groups & committees:
1. WG4: Postal & Courier Services Development and Regulations
2. WG5: Broadcasting Development, Spectrum Management and Media Services Regulations
3. WG6: Communications Numbering Plans, IP addressing, Service Pricing & Industry Analysis
4. WG7: E-Waste and Counterfeit gadgets Management
* Way forward for the Regulatory Assembly
 |
|  | 14:00 –17:00 | Assembly of Postal Operators  |
|  |  | **Agenda:*** Consideration of Matrix on Status of Implementation of Decisions of the Last Assembly
* Way forward for the Postal Assembly
 |
|  | 14:00 –17:00 | Assembly of Broadcasting Operators  |
|  |  | **Agenda:*** Presentation on trends in broadcasting sector
* Presentation of the Reports of the WGs
	1. **WG05**: *Broadcasting Development, Spectrum Management & Media Services Regulations*
	2. *Way forward for the TORs in regard to Broadcasting*
 |
|  | 14:00 –17:00 | Assembly of Telecom Operators  |
|  |  | **Agenda:*** Presentation of the Reports of the WGs
	1. ***WG07***: e- Waste and Counterfeit gadget *Management*
	2. ***WG06****: Communications Numbering Plans, IP Addressing, Service Pricing & Industry Analysis*
	3. **WG05**: *Broadcasting Development, Spectrum Management & Media Services Regulations*
	4. ***WG03*:***ICT Applications, Consumer Protection Issues and Cyber security*
	5. **WG02**: *ICT Infrastructure Development, Connectivity, Sharing and Digital Inclusion:*
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| **DAY 4:****Thursday,** 4th July 2019 | **24TH EXECUTIVE COMMITTEE, MEETINGS OF ASSEMBLIES AND****JOINT WORKING COMMITTEE** |
|  | 08:00– 13:00 | * 24th Executive Committee of EACO

**Agenda:** Circulated to EXCOM MEMBERS |
|  |  |  |
|  | 09:00– 13:00 | **ASSEMBLIES MEETINGS** |
|  |  | * Assembly of Regulators
* Assembly of Postal Operators
* Assembly of Broadcasting Operators
* Assembly of Telecom Operators
 |
| 09:00– 13:00 | Assembly of Regulators |
|  | * Identify cross cutting issues to be shared in the Joint Working Committee
* Preparation of the 26thRegulatory Assembly Report
* Consideration and Adoption of the Report
* AOB
* Closing of the meeting of Assembly
 |
|  | 09:00– 13:00 | Assembly of Postal Operators |
|  |  | * Identify cross cutting issues to be shared in the Joint Working Committee
* Preparation of the Report
* Adoption of the report
* Closing of the Assembly meeting
 |
|  | 09:00– 13:00 | Assembly of Broadcasting Operators  |
|  |  | **Agenda:*** Identify cross cutting issues to be shared in the Joint Working Committee
* Way forward for the Broadcasting Assembly
* Preparation of the Report
* Adoption of the report
* Closing of the Assembly of Broadcasting Operators
 |
|  | 09:00– 13:00 | Assembly of Telecom Operators  |
|  |  | **Agenda:*** Review of telecom assembly questionnaire outcomes
* Identify cross cutting issues to be shared in the Joint Working Committee
* Preparation of the Report
* Adoption of the report
* Closing of the Assembly of Telecom Operators
 |
|  | **13:00–14:30** | **LUNCH BREAK** |
|  |  |  |
|  | 14:30– 17:00 | **JOINT WORKING COMMITTEE MEETING** |
|  |  | **Agenda:**Consideration of:1. The report of the Legal and Human Resource Committee
2. The report of FARMC
3. Consideration of Cross-cutting Issues from different Assemblies
4. AOB
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| **DAY 5:**  |  | **23RD EACO CONGRESS**  |
| **Friday**,5th July 2019 | 08:00–09:00 | Registration |
|  | 09:00 –10:30 | OPENING CEREMONY |
|  |  | **EAC & Tanzania Anthems** **MC: Mr. Gibson Mwaya , TANROADS*** Remarks by Dr. Ally Simba, ES – EACO (10 min)
* Remarks by Mr. Francis Wangusi, Director General, CA Kenya and Chairman of EACO (10 min)
* Remarks by Eng. James Kilaba, Director General TCRA (10 min)
* Keynote Address by Secretary General, ATU (10 min)
* Opening Remarks by the Guest of Honor, **Hon. Isack Aloyce Kamwelwe Minister of Works, Transport and Communications, Tanzania** (20 min)
* Group Photo
 |
|  | 10:30 –11:00 | HEALTH BREAK |
|  |  |  |
|  | 11:00 –12:00 | SESSION1 : HIGH LEVEL ROUND TABLE |
|  |  | **Topic:**Transforming East African for the Digital Economy**Moderator : Mr Fred Otunnu,** Director of Corporate Affairs, UCC* **Keynote address** on the digital economy development in East Africa **by Mr Mark Dutz,** Lead Economist, World Bank

**Panelists:** * Mr. John OMO, Secretary General, ATU
* Representative of Secretary General, PAPU
* Eng James Kilaba, Director General, TCRA
* Eng Donatien Manirampa, Director General, ARCT
* Dr Lado W. Kenyi, Director General, NCA, South Sudan
 |
|  |  | SESSION 2: 23RD EACO CONGRESS AGENDA |
|  |  12:00- 13:00 | * Adoption of the Agenda and Programme
* Election of the Bureau
* Report of the Chairperson of the 22nd EACO Congress
* Consideration of Applications for Membership to EACO
* Handover Ceremony of EACO Chairmanship
 |
|  | 13:00-14:00 | LUNCH BREAK |
|  | 14:00 –16:00 | * Consideration of EACO Audited Financial Statements for 2017/2018
* Consideration of the reports of :
* Joint Working Committee
* Assembly of Regulators
* Assembly of Telecom Operators
* Assembly of Broadcasting Operators
* Assembly of Postal Operators
 |
|  | 15:30 –16:00 | HEALTH BREAK |
|  | 16:00– 17:00 | * Date, Venue and host of the 24th EACO Congress
* Adoption of the Summary of the Decisions of the 23rd EACO Congress
* Final communique
* Remarks by **Eng James Kilaba**, Director General and New Chairman of EACO
* Closing Ceremony by **Hon. Dr. Harrison G. Mwakyembe,** Minister of Information, Culture, Arts and Sports, Tanzania
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**END**