

“WORKSHOP ON SATELLITE SERVICES REGULATIONS”

PRACTICAL INFORMATION

National Flag



Coat of Arms



National Anthem

Rwanda Nziza - Kinyarwanda
Beautiful Rwanda - English

Website for the Government of Rwanda: www.gov.rw

12th - 16th MARCH 2018

Venue: KIGALI MARRIOTT HOTEL, RWANDA

1. **VENUE AND DATES**

The workshop on Satellite Services Regulations will take place at the Kigali Marriott Hotel, Rwanda from 12th to 16th March 2018

2. **RWANDA**

Rwanda is situated in East – central Africa. It lies 121 Km South (75 miles) of the equator in the Tropic of Capricorn, 1,416Km (880Miles) west of the Indian Ocean and 1,250Km (777Miles) east of the Atlantic Ocean – literally the heart of Africa. Rwanda is bordered by Uganda to the north, Tanzania to the east, Burundi to the south and the Democratic Republic of Congo to the west.

The Kigali International Airport is located at 10Km East of the Kigali City centre.

3. **TOURISM**

Anyone visiting Rwanda, warmly known as "the land of a thousand hills" is in for a multitude of surprises. First is the personal safety, peace, security and stability enjoyed by both citizens and visitors of the country. Second, there is the beauty of this nation. The landscapes in this green country are truly breath-taking. Rwanda has five volcanoes, twenty-three lakes and numerous rivers, some forming the source of River Nile. Spectacular volcanoes and dense tropical forests dominate the north of the country, while gentle hills and valleys, calm lakes and turbulent rivers in both savannah and dense tropical vegetation dominate the rest of the country.

For more information, please check <http://rwandatourism.com/>

4. **WEATHER**

Although Rwanda is located only two degrees south of the equator, Rwanda's high elevation makes the climate temperate. The average temperatures range from 16 to 22 degrees Celsius. During the two rainy seasons (February–May and September–December), heavy downpours occur almost daily, alternating with sunny weather. Annual rainfall averages 800 mm (31.5 in) and is generally heavier in the western and north-western mountains than in the eastern savannahs.

For weather forecasts, please check <http://meteorwanda.gov.rw/>

5. **HEALTH**

Yellow Fever is a risk in Rwanda due to the outbreaks taking place in the region. It is mandatorily recommended that all travellers over the age of 9 months receive this vaccine. This is also important for travellers who will continue on to other EAC countries since Uganda, Tanzania and Kenya all require yellow fever vaccinations as well.

Click [here](#) for important information regarding the public notice on the yellow fever prevention measures issued by the [Ministry of Health](#).

The following vaccinations are also recommended but not required when visiting Rwanda:

- Hepatitis A
- Hepatitis B
- Typhoid
- Rabies

6. **ENTRY VISA**

Starting with January 2018, Citizens of all Countries will get 30 days-visa upon arrival without prior application. Before that date, only nationals of African Countries and few others are getting visa upon arrival. The fees for single entry visa [CLASS V-1(S)] and for multiple entry visa [Class V-1 (m)] remain at US\$ 30 and at US\$ 60 respectively and where applicable.

Visa is waived for diplomatic and service passports holders from Djibouti, Ethiopia, Gabon, Guinea, India, Israel, Morocco and Turkey.

For reciprocal purposes, Rwanda grants visa free of charge with 90 days-validity to citizens of Benin, Central African Republic, Chad, Democratic Republic of Congo, Eastern African Community Partner States, Ghana, Guinea, Haiti, Indonesia, Mauritius, Philippines, Sao Tome and Principe, Senegal, Seychelles and Singapore.

Citizens of COMESA Member States get 90 days-visa on arrival and upon payment of the prescribed fee as provided by Article 4 of the COMESA Protocol on Free Movement of Persons, Labour, Services, Right of establishment and residence.

For further information, please check the website of Rwanda Directorate General of Immigration and Emigration <https://www.migration.gov.rw/>

7. CURRENCY

Rwanda's unit of currency is the Rwandan Franc (FRW). It is better to arrive in Rwanda with US dollars or Euros in cash, which can be easily exchanged either at the airport or at any FOREX bureau or bank. The most useful bank branch would be the Bank of Kigali, which offers cash advances on credit cards and also accepts travellers' cheques, which is not possible outside of Kigali.

There are ATMs throughout Kigali that are accessible to visitors.

Credit cards are accepted in some upmarket restaurants, shops and hotels, but it is better to confirm prior to ordering.

Bureaux de change (FOREX Bureaus) are mostly located in Kigali and can offer a slightly better exchange rates than most banks. Forex Bureaus at the Kigali International Airport operate 24/24 hrs every day.

8. COMMUNICATION

The international access code to call in RWANDA is +250 and the local time is GMT + 2 hours.

Pay as you go SIM cards and phones are available in most major retailers around Kigali. There are also multiple phone registration kiosks and stands around the City where you may purchase and register SIM cards. Below are the two mobile network operators in Rwanda:

- Airtel Rwanda: www.africa.airtel.com/rwanda
- MTN Rwanda: www.mtn.co.rw

Please ensure your phone is unlocked.

The 3G and the 4G mobile data services provided by all the two mobile telecom operators are accessible in the whole Country of Rwanda.

Free WIFI is available at the Kigali International Airport and as well as at the proposed hotels.

9. BANKING BUSINESS HOURS

Automatic Teller Machines (ATM) operate 24 hours / 7days. Money transfer agencies are also available countrywide and include mainly Western Union, Money gram. The complete list of banks, money transfer agencies is available at www.bnr.rw/

10. SECURITY AND SAFETY

Rwanda is safe. However, we do recommend that you exercise normal caution, as you would at home, when travelling in our Country. The hotline for the National Police is 112.

For environmental protection purposes, it is prohibited by the Law to manufacture, import, use and sell the polythene bags (the ordinary type of plastic bag, commonly used for packaging of various products), except for medical and pharmaceutical use.

11. TRANSPORT

Air Services – RwandAir, the national airline, operates frequent flights across and outside Africa.

Taxi Cab Services equipped with taxis meter for price determination, are available at the airport and everywhere in the City of Kigali.

12. HOTELS OPTIONS

Delegates are kindly requested to make their own hotel bookings. The meeting venue is located near the Central Business Area where shops, supermarkets, restaurants, Bars and banking services are available and most of them are equipped with the PoS machines accepting both credit and debit VISA and Master Cards for payment. Below is the list of the recommendable hotels which are located near the venue of the meeting.

#	Hotel	Contact / Address	Room Type	Negotiated rates per night	Distance From the Venue
1.	Kigali Marriott Hotel	KN 3, Nyarugenge District Kigali Web: www.marriott.com Tel: 222 111 111	Deluxe room Club floor	228\$ 280\$	Meeting Venue
2.	Kigali Serena Hotel	No KN 3 Avenue, Kigali P.O Box No 7469 E-mail: kigalireservations@serena.co.rw Web: www.serenahotels.com/serenakigali Tel: +250-597101	Standard room Deluxe room Superior room Prime room	420\$ 435\$ 460\$ 480\$	2 min Foot walk
3.	Ubumwe Grande Hotel	KN 67st, Kiyovu, Kigali RWANDA E-mail: reservations@theapdl.com Web: www.ubumwegrandehotel.com Tel: +250 788 165 700	Classic room Classic terrace Deluxe room	190\$ 210\$ 200\$	3 min drive
4.	Hotel des Mille collines	2 KN 6 Ave, Kigali Rwanda E-mail: reservations@millecollines.rw Web: www.millecollines.rw Tel: +250788192000	Classic room city view Classic room garden view Classic room panorama	260\$ 280\$ 300\$	3 min drive
5.	Galaxy Hotel	KN 25, Kiyovu, Kigali Email: reservation.rw@galaxyhotelrwanda.com Web: www.galaxyhotelrwanda.com Tel: +250 252 500230 +250 788 389 022	Double room Standard room Deluxe room Junior suites	170\$ 140\$ 150\$ 250\$	4 min drive

#	Hotel	Contact / Address	Room Type	Negotiated rates per night	Distance From the Venue
6.	Swiss Hotel	KN25 Street 2, Kiyovu Kigali Rwanda E-mail: info@5swisshotel.com/ reservation@5swisshotel.com Web: www.5swisshotel.com Tel: +250785511155	Standard room Standard room with Hill's view Standard room with Kitchenette Standard room Twin beds	100\$ 130\$ 130\$ 130\$	4 min drive
7.	Hill view Hotel	KN 25 St, Kigali Rwanda E-mail: info@hillviewhotelrwanda.com Web: hillviewhotelrwanda.com/main-contact/ Tel: +250783 462 500	Single room Twin room Double room	100\$ 130\$ 120\$	4 min drive
8.	Heaven Boutique Hotel	No. 7 KN 29, Kigali, RWANDA Heaven Email: boutiquehotel@heavenrwanda.com Web: www.heavenrwanda.com Tel: +250 737886307	Villa queen room Villa Deluxe room Family room	115\$ 135\$ 150\$	4 min drive
9.	City Blue Hotels	KN51, Kiyovu, Kigali Email: reservation.rw@citybluehotels.com Web: www.citybluehotels.com Tel: +250 786 999 999 +250 733 510 510	Twin room Club rooms Standard garden room Superior Garden room Signature suites	160\$ 160\$ 130\$ 150\$ 185\$	5 min drive
10.	Gorilla ity center-Kiyovu	KN 6, AV.KN51st Kiyovu, Kigali Email: reservattion@gorillashotels.com Web: www.gorillashotels.com Tel: +250 788 200 511 +250 788 276 808	Deluxe room Twin room	90\$ 120\$	5 min drive
11.	Karisimbi Hotel	KN 41st, Kiyovu,Kigali P.O Box No 3960 Kigali,Rwanda Email: gm@hotelkarisimbi.com info@hotelkarisimbi.com Web: www.hotelkarisimbi.com Tel: +250 788 200 511 +250 788 276 808	Single bed room Twin bed room Double bed room Executive bed room	100\$ 85\$ 85\$ 100\$	5 min drive

13. CONTACT PERSONS

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