

**Date: 13<sup>th</sup> December 2017**

**Our ref: 436/EACO/ES/017**

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**Sector & Associate Members of EACO (All)**

Dear Sir, Madam,

**RE: INVITATION TO THE MEETING OF EACO LEGAL AND HUMAN RESOURCE COMMITTEE - LHRC FROM 17<sup>TH</sup> – 19<sup>TH</sup> JAN 2018, ARUSHA – TANZANIA**

This is to inform you that the 20<sup>th</sup> Executive Committee meeting scheduled on 24<sup>th</sup> November 2017 in Nairobi, Kenya has considered and approved the Rationalized EACO Committees and Working Groups; the calendar of meetings and thereby appointed the Chairpersons and Vice Chairpersons of the Committees and Working Groups as detailed in the attached document.

This letter therefore, serves to kindly invite your administration to nominate participants who are experts from Human Resources and Legal departments to attend the meeting of **EACO Legal and Human Resource Committee** scheduled on **17<sup>th</sup> - 19<sup>th</sup> January 2018 in Arusha, Tanzania**. The venue will be communicated to you in due course.

For any other meeting's details, please get in touch with the Liaison Manager/ Human Resource & Administration, Mr. Hermenegilde Ntahomvukiye on email: [hntahomvukiye@eaco.int](mailto:hntahomvukiye@eaco.int) ; [hra@eaco.int](mailto:hra@eaco.int) and Eliane Mukarukundo on [emukarukundo@eaco.int](mailto:emukarukundo@eaco.int)

Kindly send us the name (s) of your nominated participants **on or before 10<sup>th</sup> January 2018** for our planning purposes by way of completing the attached registration form and email it to the contacts stated above.

I take this opportunity to express my gratitude for your invaluable support and commitment to the work of EACO.

Yours Sincerely,



**Dr Ally Simba**  
**Executive Secretary**



**CC:**

- Mr Erasmo Mbilinyi ( TCRA), Chairperson of LHRC
- Mr Jacques Kabiru ( RURA), Vice Chairperson of LHRC
- EACO Focal point ( All)