AGENDA & PROGRAMME OF POSTAL ASSEMBLY

Agenda

1) Opening of the Meeting
2) Election of the Bureau
3) Adoption of the Agenda and Programme
4) Report of the Outgoing Chairman
5) Handing over of leadership by Out-going Chair to new Chairperson
6) Matters arising from the Chairman's report
7) Consideration of Report of Working Group 4: *Postal and Courier Service Development and regulations*
8) Consideration of the Report of the Postal Assembly/identification of cross-cutting issues (if any)
9) Adoption of the report
10) Closing of the Assembly

Detailed Programme – Postal Assembly – 27th June 2024

TIME EAT	ACTIVITY	RESPONSIBLE
08.45 – 09.00	Arrival & Registration of delegates	CA
09.00 – 09.10	Election of the Bureau: • Chairman: Kenya • 1st Rapporteur: Kenya • 2nd Rapporteur: South Sudan	Outgoing Chairman/All
09.10 – 09.15	Adoption of the Agenda	Outgoing Chairman /All
09.15 – 09.35	Report of outgoing Chairman	Outgoing Chairman
09.35– 09.40	Handing over of leadership by Out-going Chair to new Chairperson	Outgoing Chairman
09.40 – 10.00	Matters arising from the Chairman's report	New Chairman
10. 00 – 10.30	**TEA/COFFEE BREAK**	
10.30 – 10.30	Consideration of Report of Working Group 4: *Postal and Courier Service Development and regulations*	Chair WG4

10.30 – 11.50	Writing of the report	Rapporteurs
11.50 – 12.50	Consideration of the Report of the Postal Assembly/identification of cross-cutting issues (if any)	Chairman/All
12.50 – 12.55	Adoption of the report	Chairman/All
12.55 – 13.00	Closing of the assembly	Chairman
13.00 – 14.00	*LUNCH BREAK*	