



Communications for all in East Africa

**PROGRAMME FOR THE 29TH
ANNUAL ASSEMBLIES
&
EXTRA ORDINARY CONGRESS OF EACO**

Theme: “*Promoting Digital Transformation in EAC Region*”

Venue: Nairobi Kenya
Date: 24th – 28th June 2024

Sponsored and Hosted
By



CALENDAR OF EVENTS

DATE	ACTIVITIES	
Day 1: 24th June 2024	OFFICIAL OPENING AND WORKSHOPS	<ol style="list-style-type: none"> 1. Official Opening 2. Unveiling of EACO Regional Statistics for 2023. 3. High Level Round Table Discussion on “Promoting Digital Transformation in the EAC Region” 4. Workshops : <ul style="list-style-type: none"> ○ Telecom and Broadcasting Workshop Theme “ Role of ICT in Promoting Digital Transformation in the Region” ○ Postal Workshop Theme “Promoting E-commerce in Postal & Courier Services”
Day 2: 25th June 2024	COMMITTEES & WORKING GROUP MEETINGS	<ol style="list-style-type: none"> 1. Legal and Constitutional Affairs Committee (LCAC) 2. Human Resource Committee (HRC) 3. Finance, Audit & Risk Management Committee (FARMC) 4. WG01: EACO Communications Sector Indicators Harmonization 5. WG02: ICT Infrastructure Development, Connectivity, Sharing and Digital Inclusion 6. WG03: ICT Applications, Consumer Protection Issues and Cyber security 7. WG04: Postal and Courier Service Development and regulations 8. WG05: Broadcasting Development, Spectrum Management & Media Services Regulations 9. WG06: Communications Numbering Plans, IP Addressing, Service Pricing & Industry Analysis 10. WG07: e- Waste Management & Green ICTs
Day 3: 26th June 2024	ASSEMBLIES MEETINGS	<ol style="list-style-type: none"> 1. Regulatory Assembly 2. Telecom Assembly 3. Broadcasting Assembly 4. Postal Assembly
Day 4: 27th June 2024	ASSEMBLIES MEETINGS	<ol style="list-style-type: none"> 1. 34th EXCOM 2. Joint Working Committee Meeting 3. Workshop on “Closing the connectivity gap in Africa through USF” 4. Closing Session
Day 5: 28th June 2024	EXTRA-ORDINARY CONGRESS OF EACO	<ol style="list-style-type: none"> 1. Opening 2. EXTRA-ORDINARY CONGRESS 3. Closing

DAY 1

24th June 2024

OPENING CEREMONY AND WORKSHOPS

08:00 –09:00

Registration

- Delegates pick programs and badges

09:00 –10:20

OFFICIAL OPENING OF THE ASSEMBLIES

EAC & KENYA Anthems

1. Remarks by Dr. Ally Simba, Executive Secretary EACO (10 min)
2. Welcome Remarks by Mr David Mugonyi, MBS Director General, CA (10 min)
3. Remarks by Dr Samuel Muhizi, Chairman of EACO (10 min)
4. Dr Christine Sund, Representative of Secretary General, ITU (10 min)
5. Remarks by Dr. Sifundo Chief Moyo, Secretary General, PAPU (10 min)
6. Remarks by Mr John OMO, Secretary General, ATU (10 min)
7. Official Opening by Cabinet Secretary, ICT Kenya

10:20 –10:40

Unveiling of EACO Regional Statistics for 2023

By:

- a) Mrs Juliette Nirera, ARCT Burundi, Chairperson of Working Group 1,
- b) Mr Keith Bamwesigye, Vice- Chairperson of Working 1, UCC Uganda

10:40–10:45

Group Photo

10:45-11:15

TEA BREAK

11:15- 13:00

High Level Round Table Discussion on “Promoting Digital Transformation in EAC Region”

Keynote Speaker:

Dr. Bengt Mölleryd

Senior Analyst

Swedish Programme for ICT in Developing Regions (SPIDER)

Moderator:

Mr. William Baraza,

Director, African Advanced Level Telecommunication Institute (AFRALTI)

Panelists:

1. Mr. Mohammed Khamis Abdulla

	<p>Permanent Secretary, Ministry of Information, Communications and Information Technology, Tanzania</p> <p>2. Ms. Bridget Linzie Executive Secretary, Communications Regulators' Association of Southern Africa (CRASA)</p> <p>3. Mr. Napoleon Adok Gai, Director General, National Communications Authority (NCA), South Sudan</p> <p>4. Mr Fred Otunnu Director, Corporate Affairs, Uganda Communications Commission (UCC)</p> <p>5. Mr. Fred W. Waithaka, Ag. Chief Corporate Affairs Officer, SAFARICOM Kenya</p>
	<p>13:00 – 14:00 LUNCH</p>
	<p>14:00 – 15:30 WORKSHOPS:</p> <p>Telecom and Broadcasting Workshop – “ Role of ICT in Promoting Digital Transformation in the Region”</p>
	<p>Keynote Address:</p> <p>Mr. Evariste Rugigana Director General, Rwanda Utilities Regulatory Authority (RURA)</p> <p>Moderator: Ms. Justina Mashiba, CEO, Universal Communications Service Access Fund (UCSAF)-Tanzania</p> <p>Presenters:</p> <ol style="list-style-type: none"> Mr. Isaac Boateng, Standardization Coordinator, African Telecommunications Union (ATU) ➤ <i>Role of ATU in Promoting Digital Transformation in Africa</i> Ms. Caroline Mbugua, Senior Director Public Policy and Communications, GSMA-Sub Saharan Africa ➤ <i>Mobile connectivity as an enabler of Digital Economy</i> Dr. Bernad Dzawanda - Director of Infrastructure and Logistics – COMESA Secretariat, Zambia ➤ <i>The Role of ICT Infrastructure in Digital Transformation</i> Mr. Jeff Pan Wei, Huawei Technologies Ltd. ➤ <i>Regulatory Interventions to expand fiber networks for Digital Transformation</i>
	<p>15:30 – 16:00 TEA BREAK</p>

	16:00 – 17:30	Postal Workshop - “Promoting E-commerce in Postal & Courier Services”	
		<p>Keynote Address: Dr. Philip Filikunjombe Director of Legal Services Unit, Tanzania Communications Regulatory Authority (TCRA)</p> <p>Moderator:</p> <p>Mr. Ferdinand Christian Kabyemela Tanzania Posts Corporation Chairperson, EACO WG4</p> <p>Presenters:</p> <p>1. Mrs. Joan Toroitich, General Manager/Payments Services, PCK</p> <ul style="list-style-type: none"> ➤ <i>The Role of PCK in financial inclusion & Showcase of Postapay solutions</i> <p>2. Mr. Molefe Mathibe, CEO, JMAT</p> <ul style="list-style-type: none"> ➤ <i>The Cross-border e-commerce Logistics - Opportunities and Challenges for Postal Operators</i> <p>3. Dr. Sifundo Chief Moyo Secretary General, Pan African Postal Union (PAPU)</p> <ul style="list-style-type: none"> ➤ <i>What factors can influence discernible impact on the growth and sustainable e-commerce business in Africa?</i> <p>4. UPU</p> <ul style="list-style-type: none"> ➤ <i>The E-Commerce Policy and Regulation</i> 	
	17:30 – 18:00	Q & A	
	WRAP UP		

25th June 2024

COMMITTEES & WORKING GROUP MEETINGS

DAY 2

09:00 – 17:00

Chaired by:

All Chairpersons of Committees & Working Groups

- 1) Legal and Constitutional Affairs Committee LCAC
- 2) Human Resource Committee (HRC)
- 3) Finance, Audit & Risk Management Committee (FARMC)
- 4) WG01: EACO Communications Sector Indicators Harmonization
- 5) WG02: ICT Infrastructure Development, Connectivity, Sharing and Digital Inclusion
- 6) WG03: ICT Applications, Consumer Protection Issues and Cyber security
- 7) WG04: Postal and Courier Service Development and regulations
- 8) WG05: Broadcasting Development, Spectrum Management & Media Services Regulations
- 9) WG06: Communications Numbering Plans, IP Addressing, Service Pricing & Industry Analysis
- 10) WG07: e- Waste Management & Green ICTs

26th June 2024

29TH ASSEMBLIES MEETINGS

ASSEMBLY OF REGULATORS PROGRAMME

09:00 – 17:00

Chaired by:

Dr. Samuel Muhizi,

Director General and Chairman of EACO

Agence de Régulation et de Contrôle des Télécommunications (ARCT)

- 1) Opening of the Meeting by Chairman of the Assembly
- 2) Election of the Bureau
- 3) Adoption of the Agenda and Programme - Agenda and Programme
- 4) Communication from the Chairman
- 5) Matters Arising from the Chairman's Communication and Regulatory Matrix Implementation
- 6) Consideration of Progress Reports by the Working Groups & Committees:
 - a. **Legal and Constitutional Affairs Committee LCAC**
 - b. **Human Resource Committee (HRC)**
 - c. **Finance, Audit & Risk Management Committee (FARMC)**
 - d. **WG01:** EACO Communications Sector Indicators Harmonization
 - e. **WG02:** *ICT Infrastructure Development, Connectivity, Sharing and Digital Inclusion:*
 - f. **WG03:** ICT Applications, Consumer Protection Issues and Cyber security
 - g. **WG04:** *Postal and Courier Service Development and regulations*
 - h. **WG05:** *Broadcasting Development, Spectrum Management & Media Services Regulations*
 - i. **WG06:** *Communications Numbering Plans, IP Addressing, Service Pricing & Industry Analysis*
 - j. **WG07:** *e- Waste Management & Green ICTs*
- 7) Consideration and Adoption of the Report of the Regulatory Assembly
- 8) AOB
- 9) Closing of the meeting

DAY 3

DAY 3

ASSEMBLY OF POSTAL OPERATORS PROGRAMME

09:00 – 17:00

Chaired by:

Mr Pacifique Munyeshongore

Chairperson of Postal Assembly of EACO

Director General- Regie Nationale des Postes Burundi

- 1) Opening of the Meeting
- 2) Election of the Bureau
- 3) Adoption of the Agenda and Programme -
- 4) Report of the Outgoing Chairman -
- 5) Consideration of Matrix on Status of Implementation of Decisions of the Last Assembly
- 6) Consideration of Reports of Working Groups
 - a. **WG04: Postal and Courier Service Development and regulations**
- 7) Consideration and adoption of the Report of the Postal Assembly
- 8) AOB
- 9) Closing of the Meeting

ASSEMBLY OF BROADCASTING OPERATORS PROGRAMME

09:00 – 17:00

Chaired by:

Mr. Jonas Ndikumuremyi,

Chairperson of Broadcasting Assembly of EACO

Director General - Radio Télévision Nationale du Burundi (RTNB)

- 1) Opening of The Meeting
- 2) Election of the Bureau
- 3) Adoption of the Agenda and Programme -
- 4) Report of the Outgoing Chairman -
- 5) Consideration of Matrix on Status of Implementation of Decisions of the Last Assembly -
- 6) Consideration of the report of the Working Groups
 - a. **WG05: Broadcasting Development, Spectrum Management & Media Services Regulations**
- 7) Consideration and Adoption of the Report for the Broadcasting Assembly
- 8) AOB.
- 9) Closing of the meeting

DAY 3

ASSEMBLY OF TELECOM OPERATORS PROGRAMME

09:00 –17:00

Chaired by:

Mr Celestin Bukene

Chairperson of Telecom Assembly of EACO

Director Public Relations- Econet Wireless Burundi

- 1) Opening of the Meeting
- 2) Election of the Bureau
- 3) Adoption of the Agenda and Programme
- 4) Report of the Outgoing Chairman -
- 5) Consideration of Matrix on Status of Implementation of Decisions of the Last Assembly
- 6) Presentation of the Report of the Working Groups:
 - a. **WG01:** EACO Communications Sector Indicators Harmonization
 - b. **WG02:** *ICT Infrastructure Development, Connectivity, Sharing and Digital Inclusion:*
 - c. **WG03:** ICT Applications, Consumer Protection Issues and Cyber security
 - d. **WG05:** *Broadcasting Development, Spectrum Management & Media Services Regulations*
 - e. **WG06:** *Communications Numbering Plans, IP Addressing, Service Pricing & Industry Analysis*
 - f. **WG07:** e- Waste Management & Green ICTs
- 7) Consideration and Adoption of the Telecom Report
- 8) AOB
- 9) Closing of the meeting

DAY 4**27th June 2024****ASSEMBLIES MEETINGS**

09:00 –10:00	Assemblies meetings (Continuation) 34 th EXCOM (Separate Programme & only by invitation)
10:00 –10:30	HEALTH BREAK
10:30 –13:00	Assemblies meetings (Continuation) 34 th EXCOM
13:00-14:00	LUNCH BREAK
14:00-17:30	JOINT WORKING COMMITTEE MEETING, WORKSHOP ON CLOSING THE CONNECTIVITY GAP IN AFRICA AND CLOSING SESSION
14:00-15:00	1) Joint Consultation by Assemblies 2) Discussions on Matters Arising from the Assemblies 3) Preparation and consideration of report of the JWC
15:00-17:00	4) Workshop on Closing the connectivity gap in Africa through USF (ATU and GSMA)
17:00-17:30	5) Closing Remarks by the Chairman of EACO

DAY 5**28th June 2024****EXTRA-ORDINARY CONGRESS**

9:00 –9:30	Arrival and Registration
9:30 –10:30	Official Opening: EAC & KENYA Anthems (10min) 1) Remarks by Dr. Ally Simba, Executive Secretary EACO (10 min) 2) Remarks by Dr Samuel Muhizi, Chairman of EACO (10 min) 3) Remarks by Director General, CA (10 min) 4) Official Opening by the Chief Guest from Kenya
10:30 –11:00	TEA BREAK
11:00 –11:40	Presentation of the new EACO Constitution by: Mr Georges Kariuki Njamwita, CA Kenya Chairman of Legal and Constitutional Affairs Committee
11:40 –12:10	Open Discussions
12:10 –12:30	Adoption of the EACO Constitution
12:30 –13:00	Admission of New members
13:00 –13:20	Vote of Thanks by : Hon. George William Nyombi Thembo Executive Director Uganda Communications Commission (UCC)
13:20 –13:30	Closing by the Chairman of EACO
13:30 –14:30	WRAP UP AND LUNCH